

**POST-GRADUATE INSTITUTE OF
AGRI-BUSINESS MANAGEMENT
(PGIABM)**

Prospectus

MBA in Agri-Business



**JUNAGADH AGRICULTURAL UNIVERSITY
JUNAGADH – 362 001**

POST-GRADUATE INSTITUTE OF AGRI-BUSINESS MANAGEMENT (PGIABM)

1. AN OVERVIEW OF AGRI-BUSINESS

Successful agricultural sector is the key to all developmental problems of a country like India. The number of agricultural holdings going up from 50 million at the time of independence to more than 90 million now resulting in what is called 'Handkerchief Agriculture'. We have also allowed our urban population and organised labour to reap a disproportionate share of benefit, thus not only alienating the great part of our nation but also creating disincentives for building productive agricultural base. This can be resolved by bringing a balance between industry and agriculture. There exists a tremendous potential for commercial and export oriented agri-business

2. PROSPECTS OF THE AGRI-BUSINESS

The agri-business sector in India is in its infancy in some sub-sectors but is fairly developed in others. Nevertheless, the potential for development of this sector is immense. India has a vast geographic spread, varied agro-climatic conditions, soils suitable for the production of an incredible variety of food and non-food crops and a formidable agri-resource base.

India is among the five major producers of sugar, tea, tobacco, spices, fruits, vegetables, cotton, jute, milk and milk products, cereals like rice and wheat, and oilseeds like groundnut and castor. India's population has crossed the billion. Presently, per capita consumption of fruits, milk, eggs, cereals, and pulses is very low compared to recommended standards. Even an increase of 5 to 10 per cent in per capita consumption translates into a large demand potential. Secondly, there is a large scope for value addition in almost all sub-sectors of agri-business.

Thirdly, the agri-business sector in India is highly labour-intensive. It has potential for absorbing and creating employment for about 130 million new entrants into the labour force, majority of them from the rural areas.

Fourth, even considering only the top 10 per cent of the population, the domestic market is large in absolute terms accounting for about 25 per cent of consumer spending. Considering that the country has already achieved a very high level of savings (about 25 per cent), it would be logical to assume that the major portion of further increases in income would likely go into consumer spending.

Finally, agri-industrial potential becomes manifold when the processing possibilities of the entire commodity by-product system are taken into account. Every primary agricultural commodity and organic residue, animal by-products and wastes, fishery and forest by-products have potential for developing a series of industries, if the primary commodity, its products, and waste matter are scientifically processed.

The prospects of the agri-business sector in India are quite good given the facts of Indian situation. Not only can the agri-business sector meet the food and related demands of India's large population; it can also contribute significantly to exports. There is vast potential still untapped. Although area-expansion is not possible, the abysmally low levels of yield hold out the promise of substantial increase in agriculture production. Similarly, agriculture and its allied sector in India is highly underdeveloped. We shall have to make agriculture much more of a commercial nature. The holdings will have to be made amenable to modernized agriculture. Rather than under the force of law, allowing sale and purchase of agriculture land freely should do such. The irrigation of potential areas will have to be better tapped and utilized. Agriculture with the use of better seeds, improved agronomic practices, better mechanized operations and more developed markets can really make the yield go up at a much faster pace. India can be agriculture giant.

Similarly agro-processing industries will have to be more efficient. They need to be modernized. Efficient technology for better output yield will have to be employed. The fact that lot of good companies in the private sector are going into seed production and agro-processing heralds a new phase of agri-business in India. One can be quite optimistic about it.

Since 1991, fruits and vegetable-processing industry has registered an annual growth of 26 per cent. Food processing industry has attracted a large number of investors from India and abroad. With the kind of interest being generated amongst domestic as well as foreign investors/entrepreneurs in fruit and vegetable processing industry India has the potential to become one of the leading countries in fresh and processed products of fruits and vegetables.

3. EMERGING SCENARIO IN AGRI-BUSINESS

Unlike industry, which has already established organisation to argue its case, while the voice of agriculture is fragmented. Currently, agriculture is often seen as an inefficient, problem-ridden producer of food and not as a positive driver of economic growth. Real development will take place only when agriculture becomes an equal partner with industry in the growth crusade.

Agricultural sector accounts for 14 per cent of India's GDP and employs more than 59 per cent of its workforce. Development in this sector has a far-reaching impact throughout the economy and is vital if we are to provide higher incomes and liberation for the millions of Indians who work in agriculture.

Considering the above scenario prevailing in the country and its prospects, Junagadh Agricultural University has decided to start a “**Post Graduate Institute of Agri-Business Management**” with the following broad objectives:

1. To award the degree of MBA in Agri-Business.
2. To create infrastructural facilities for research and teaching in Agricultural Business Management.
3. To develop leadership for agri-business sector equipped with enhanced sense of commitment, integrity and ethics.
4. To develop skills of practical application of modern management tools and techniques as applied to agri-business sector.
5. To encourage entrepreneurial spirit in students to make them effective change agents in the agri-enterprise sector.
6. To undertake research projects on client specific problems and general problem facing an industry segment.
7. To collaborate with other institutions in the state and the country to further the above.

The degree awarded will be MBA in Agri- Business.

4. MISSION

The programme mission is to promote professional management skill for corporate sector and self-employment sector of democratic, sustainable pollution free, novel, politically desired, technology oriented and equitable socio-economic development of farming community. The core of institute operating philosophy is to build and sustain the relationship between farming community and agencies involved with it, which can improve their standard of living through higher income from agri-business.

5. VISION

To become most reputed, developed, self sufficient, job oriented, innovative, eco-friendly social institute consistent with national agricultural policy.

6. CAMPUS LOCATION AND FACILITIES

Junagadh is a land of lions and saints, the Birth District of Mahatma Gandhi, Father of the Nation and field of work of Poet Narsinh Mehta, is situated about 100 km south of Rajkot, 90 km north from famous Somnath Temple and 200 km from Lord Krishna's Dwarkapuri on the Ahmedabad-Veraval broad-gauge railway line. The National Highway No. 8 D is connecting Ahmedabad-Somnath via Junagadh.

The university head quarter is spread over a landscape of about 1000 hectares site on Junagadh-Veraval road. It is fully residentially equipped with boy's and girl's hostels, mess, lecture halls, seminar rooms, library, faculty and administrative offices, auditorium, gymnasium, service complex, community hall, health centre and other supporting facilities alongwith two most beautiful gardens.

7. THE PROGRAMME (MBA in Agri-Business)

Junagadh Agricultural University recognizes the greater need for professional management in agri-business organizations and farmer community. PGIABM intends to educate, train and prepare young talented managers through two-year MBA in Agri-Business programme, which is spread over in four semesters.

The MBA in Agri-Business programme comprises classroom learning, fieldwork, organizational and management segments. Classroom segment involves an exposure to concepts, skills and knowledge (mainly theory) in the classroom. While the field work involves an exposure to agri-business realities, its problems, solutions and empirical studies and its implications. The other two viz., organizational and management traineeship segments involves firsthand experience of understanding and working in agri-business organizations. Majority of total programme is modern high tech practical oriented.

The medium of instruction and examination is English.

8. ADMISSION

Admissions will be given every year normally during July-August after the declaration of the results of majority of faculties of Agricultural Universities of Gujarat state.

8.1 INTAKE CAPACITY

A total of **43 seats** (30 Normal seats + 5 Payments seats + 8 ICAR seats)

8.2 ELIGIBILITY CRITERIA

A) Students having domicile of Gujarat with degree in Agriculture and Allied Science with minimum 5.50/10.00 O.G.P.A. are eligible for admission. The remaining vacant seats of state quota will be filled up by the students having graduate degree in Bio-science, Life Science, B.B.A., B.Com., B.R.S. or B.E. (Bachelors of Engineering) keeping 60 % or 6.00/10.00 O.G.P.A. as a minimum requirement. The same criteria are made applicable for payment seats. The study period for all the students shall be of four semesters (two years). However, the students from other than Agriculture and Allied fields will have to undergo two noncredit pre-requisite courses as may be decided by the Principal of PGIABM.

Note: If the free seats remain vacant after counseling of the students of Gujarat domicile in MBA (Agri-Business), the vacant seats shall be filled upon the basis of merit by the students of out states with norms of payments seats basis within the intake capacity.

B) A candidate who has appeared at the final year (Bachelor's Degree) examination of any statutory/deemed University can also apply for this programme. However, by the date of entrance test if he/she fails to bring the mark sheet/degree certificate, he/she shall not be allowed to appear in the entrance test.

8.3 RESERVATION OF SEATS

Sr. No.	Category	Percentage of reservation (%)	Remarks
1	Candidates belonging to Scheduled Caste (SC).	7	Subject to condition that those who are able to secure admission on merit in general quota shall not however be counted against the seats reserved for them.
2	Candidates belonging to Scheduled Tribes (ST).	15	
3	Candidates belonging to communities covered under Socially and Educationally Backward Communities (SEBC).	27	
4	For disabled (Physical Challenged candidate) (PC)	3	Seat is adjustable within the respective category.

- A candidate availing himself of the benefit of seats earmarked for the categories mentioned in 8.3 shall be required to produce the certificate of his belonging to a particular group i.e. ST/SC / SEBC etc., from competent authority of Gujarat State. The candidates belonging to SEBC should produce the certificate showing that he/she does not belong to creamy layer person or section, issued by the competent authority of the Gujarat State for the current year (on or after 01/04/2013) otherwise he/she will not be considered against reserved seats for SEBC category.

8.4 COURSES

The entire programme covers 64 credit hours including 34 credit hours of core courses + 14 credit hours of optional courses + 10 credit for project work + 1 credit of Master's Seminar + 5 credit hours for PGS courses.

During fourth semester student has to pass comprehensive viva-voce after completion of 75% courses and undertake project work report (10 credit hours). The viva-voce, project work report and seminar of project work will be assessed by giving marks.

* A course credit means a period of one hour of lecture in theory or two hours of laboratory/field practical per week. A student shall attend a series of lectures, do laboratory/field work and submit assignments and reports as required by the teacher concerned while attending course for which he/she is registered.

8.5 FIELD WORK LEARNING

The students have to take one "Practical Training" as per the norms at the end of second semester. The students have to submit training certificate given by organization to the Principal of Institute.

8.6 PROJECT WORK

This traineeship is designed to provide the students with an opportunity to work closely with experienced managers in an organizational setting. Every student has to select a project work in consultation with the advisor and have to submit an outline of project work (synopsis) to Principal of Institute.

The project work report will be evaluated by the project evaluation committee approved by the Dean of PG Studies. The seminar and viva-voce of project work will be evaluated by project evaluation committee approved by the Dean of PG Studies.

9. REGISTRATION

- 1) A candidate selected for admission shall become an enrolled student of the Junagadh Agricultural University only on completion of his/her first registration in person, which consists of the following steps :
 - Payment of fees at the time of counseling/interview
 - Submission of original mark sheets and necessary certificates.
 - Migration certificate for all the candidates, except Graduates of Junagadh Agricultural University
 - Orientation
 - Registration for Post Graduation
 - Form for certification
 - Submission of course cards
- 2) A student enrolled in the University will be given his registration number to be used along with his/her name in all the concerned academic documents.

10. SYSTEM OF EVALUATION

A. Each of the courses shall be of 100 marks (Theory and Practical combined). The different types of examination and weightage for each shall be as follows :

- Self study (assignments) : 20 %
- Tests (Internal evaluation) : 30 %
- Semester end examination : 50 %

N.B.: wherever applicable due weightage of practical will be given in test and semester end examination.

B. The score secured by a candidate out of a total of 100 marks in a course shall be converted to equivalent grade under 10.00 point system to represent the grade point for that course.

The following marking also shall be shown by the teachers/ examiners in the student's performance report i.e. grade sheet.

Grade	Significance	Remarks
6.00 and above	Pass	--
Below 6.00	Fail	--
I	Incomplete	--
W	Withdrawn	--
S	Satisfactory	pre-requisite courses
US	Unsatisfactory	pre-requisite courses

- C. Grade Point Average (GPA) is the sum of the products of credit of course and the Grade Point obtained in that course is divided by the total number of credits of the different courses offered in the semester, i.e.

$$\text{GPA} = \frac{G_1C_1 + G_2C_2 + G_3C_3}{C_1 + C_2 + C_3} = \frac{\text{Total Credit Points}}{\text{Total Credits}}$$

- D. The Cumulative Grade Point Average (CGPA) obtained by the student upto the end of the particular semester shall be calculated by dividing the sum of the products of the grade point average and the credits in each semester by the total credits completed upto the end of that semester.
- E. A grade point below 6.0 in a course shall be counted working GPA for that semester. However, on revision of the grade point after repeating that course, the earlier grade point shall be replaced by the revised grade point average and CGPA/OGPA shall be recalculated.
- F. The revised grade point shall substitute the original grade point and the same will be counted in working out the OGPA/CGPA for the purpose other than the award of the scholarship/freeship/fellowship or for competing for a certificate of honor or of a position. The course cleared by more than one trial shall be shown as repeat course in the transcript as well as evaluation report of that semester evaluation report (mark sheet).
- G. The minimum attendance required to be completed by a student in each course shall be 75% of the total credit hours of the academic calendar both in respect of theory and practical.
- H. A student shall have to appear at the examination conducted by the teachers concerned in the course(s) in which he/she has registered. Absence from test and examination on account of valid reasons and prior permission of Principal shall be sufficient reason to award ‘I’ grade. Student shall have to clear that course as and when offered.
However, absence from the final or semester end examination without valid reason and prior permission of principal shall be sufficient to award ‘Ab’ grade and the students shall have to clear that course in the subsequent semesters as a repeated course.
For seminar, if students are unable to clear seminar with due justification within six weeks sufficient cause to award ‘W’ grade and the students shall have to clear that course in the permission of Dean shall be sufficient cause to award ‘Ab’ grade and the students shall have to clear that course in the subsequent semester as a repeated course.
- I. A teacher shall be responsible for evaluating the student’s performance and maintaining the history of the material covered in the courses by system of test, term papers, skill orientation practical, assignments and semester end examination.

10.1 ACADEMIC PROBATION:

- A. A student shall be required to maintain the CGPA of not less than 6.50 in order to be eligible for continuance as regular enrolled student of the university.
- B. If the CGPA of a student is less than 6.50 at the end of a semester, he/she shall be placed on Academic Probation.
- C. If the CGPA of student at the end of a semester in which he/she was on academic probation is 6.50 or higher, he/she shall be removed from the academic probation and shall be allowed to continue as regular enroll student. Otherwise he/she will continue to be on academic probation till he/she obtains the OGPA of 6.50 and above by taking additional courses even after the fulfillment of the prescribed courses.

10.2 AWARD OF CLASSES

The award of class will be based on the OGPA (Overall Grade Point Average) obtained by the student and will be indicated in the Master's degree certificate as shown below:

<u>Class</u>	<u>OGPA</u>
First Class with Distinction	: 8.00 & above
First Class	: 7.00 to 7.99
Second Class	: 6.00 to 6.99

10.3 STUDENT DISCIPLINE

Student shall abide by any special or general rules made by the University and the Institute authorities in regard to their conduct within the premises of the University and outside. It shall be always presumed that the guardians of the students have agreed that their wards shall comply with the rules. Failure to comply with these rules will make the concerned students liable for disciplinary action as per students' discipline rules prescribed by the authority from time to time.

Anti Ragging Committee and Squad are functioning at the University, any one found guilty will be suitably punished, FIR will be lodged against a student(s) abusing fellow student(s).

10.4 PENALTY FOR FALSE INFORMATION

Any candidate who is found to have deliberately furnished false particulars or has suppressed material information will be disqualified and if admitted will be dismissed.

11. REJECTED APPLICATION AND DISQUALIFIED CANDIDATES

- A. Application received late or defective or incomplete in any manner or not accompanied by any of the enclosures are liable to be rejected.
- B. Applicants who attempt to canvass or influence the member of the selection committee directly or otherwise will be disqualified.
- C. Documents sent with the application are not returnable.

12. DISCLAIMER

The statements made in this prospectus and all other information contained herein are believed to be correct at the time of publication. However, the university reserves the rights to make, at any time without notice, changes in the regulations, conditions governing the conduct of student, requirements for degree, fees and any other information or changes in statements rules contained in the prospectus. No responsibility will be accepted by the university for hardships or expenses encountered by students or any other person or persons for such changes, additions, omission or errors, no matter how they are caused.

13. FEE STRUCTURE

No	PARTICULAR	Fees For Boys (₹)	Fees For Girls (₹)
1.	Fees / Deposits to be paid at the time of first registration		
	Caution Money (Refundable)	1500	1500
	Hostel Deposit (Refundable) for resident students	1500	1500
	Mess Deposit (to be adjusted in the food bills of the last month of the academic year).	1500	1500
	Identity Card	50	50
	Test fee for thelesemia	120	120
	Electricity charges (to be adjusted in the electricity consumption bill of the hostel as determined by the Rector).	2000	2000

	TOTAL	6670	6670
2.	Fees to be paid annually, in the beginning of odd semester by all students.		
	Magazine	100	100
	Student aid fund	100	100
	General Amenity	300	300
	University Medical Exam.	100	100
	TOTAL	600	600
3.	Semester Fees to be paid at the beginning of each semester.		
	Registration Fee	1000	1000
	Tuition Fees	5000	* --
	Library Fee	500	500
	Fees for Sports	200	200
	Fees for Examination	1000	1000
	Fees for Cultural Activities	200	200
	Laboratory	2000	2000
	Evaluation Report Fee	200	200
	Fees for Hostel Room	2000	* --
	TOTAL	12100	5100
	All TOTAL (1+2+3)	19,370	12,670
5.	Payment Seat		
	The candidate admitted under payment seats where seats on self finance are available shall have to pay fees mentioned above at Sr.1 to 4 plus additional fees per semester as under:		
	b. For MBA (Agribusiness)	30000	30000
6.	Fees for Non Resident Indian (NRI)		
	The candidate admitted under NRI seats where NRI seat are available shall have to pay above mentioned fees at sr. 1 to 3 plus US \$ 5000 per semester.		
7.	Other fees		
	a. Eligibility Certificate	100	100
	b. Provisional Degree Certificate	100	100
	c. Transcript (For Last Semester)	200	200
	d. Migration Certificate	200	200
	e. Duplicate Migration Certificate	1000	1000
	f. Degree Certificate - Presentia	500	500
	- Absentia	1000	1000
	g. Duplicate Degree Certificate	2000	2000
	h. Re-registration	2000	2000
	i. Duplicate Mark sheet/Transcript	1000	1000
	j. Re-checking/Verification of Grade	200	200

Note : * Girl students having Citizenship of India are exempted from Tuition & Hostel fees in all faculties.

13.1 Fees once paid shall not be refunded

13.2 Caution money and deposits may be refunded by the Principal on demand by the student within one year of leaving / completion of the study.

13.3 Each student is expected to become a member of Alumni Association, Co-operative Society or store, if any.

13.4 If a student admitted on payment seat fails or his/her semester extends beyond stipulated duration, normal fees shall be charged.

14. STUDENTS ACCOMMODATION

Hostel facilities will be provided on merit basis as per availability. A student admitted in the hostel will have to abide by disciplinary rules and regulations. A student admitted in the hostel will be provided with a set of furniture for his/her use and he/she shall be responsible for its maintenance. The general management of the hostel is vested with the Hostel Rector who works under the general direction of Dean / Principal of the concerned college.

The registered student shall be allowed to stay in the hostel during the stipulated period of course only, i.e. minimum residential requirement as per PG rules & regulations. He / She will have to vacate the hostel, if his/her study extends beyond stipulated period.

Students not conforming to the hostel rules and regulations are liable to punishments as envisaged in Hostel Rules approved by the authority from time to time. Institute has its own newly constructed hostel building.

15. LIBRARY

The University Library is recognized as the heart of the University. The collections, facilities and the service of the Library are geared to the teaching, research and extension programmes of the University. All the four universities have well equipped libraries with reference books, journals, periodicals abstracts and other research and study materials. These libraries are connected with 2 Mbps connectivity for Internet facilities 24x7. Online journals are subscribed. Libsys based E-card and e-circulation systems are provided. These abstracts are digitally available.

16. STUDENT DISCIPLINE

Students shall abide by the rules and regulations made by the University and the college authorities in regard to their conduct within the premises of the concerned University and outside. To this effect, the guardians of the students will assure that their wards comply with said rules. Failure to comply with said rules will make the concerned students liable for disciplinary action as per student's discipline rules approved by the authority from time to time.

17. ANTI-RAGGING SQUAD

Anti Ragging committee and squad are functioning in all the Universities and the colleges. Anyone found guilty will be suitably punished. FIR will be lodged against a student/s abusing fellow student/s.

18. SCHOLARSHIP

Various Scholarship from State and Central Government, Backward Class Scholarship, Freeships, Loan, Funds, Merit Scholarship, ICAR Merit Scholarship, etc. are available. Details of Scholarship are announced by the Principal of the concerned college from time to time.

19. GOLD MEDALS

The detail information in respect of Gold Medals may be obtained from the Principal of the concerned College/ Director of Student's Welfare of the concerned University.

20. RECREATION AND CULTURAL LIFE

Institute has its own gymnasium for indoor and outdoor games. Facilities for sports such as volleyball, hockey, cricket, badminton, table tennis, basketball, kho-kho, kabbadi are also available. The 650 seated auditorium have an excellent audio visual projection system that is regularly used by the students, faculties, various NGOs, University and Government for holding a variety of programmes.

Students are also extended support for extra-curricular activities. Various cultural programmes are also organized besides the entertainment and sports activities.

The university has fully developed huge indoor stadium having a facility to play volley ball, basketball, tennis etc.

21. PLACEMENT AND COUNSELING

The Placement and Counseling Cell is created to offer industrial linkages of the educational programme. The cell is also meant for arranging summer and final placement of students. It also looks after their career building, guiding them in their personality development as well as job search.

22. ADMISSION PROCESS

A) APPLICATION FORM-CUM-INFORMATION BULLETIN

- i.** The candidates can download application form-cum-information bulletin from the university website www.jau.in from **24/06/2013**.
- ii.** The candidate has to submit the form along with DD of **Rs. 1000** in favour of “Junagadh Agricultural University Fund Account”, payable at Junagadh.
- iii.** Application should be submitted to Principal, Post Graduate Institute of Agri-Business Management, Junagadh Agricultural University, Junagadh-362001, Gujarat, India, in presence or by registered post **on or before 12/07/2013** for the eligible graduates of Life Science, Bio Science, B. Com, BBA, BRS and BE.
- iv.** In case of eligible graduates of **Agriculture and Allied Sciences** seeking admission in this programme can also submit the application form at PGIABM, **on or before 30/07/2013**.
- v.** The form will be scrutinized by the university staff. The list of eligible students will be displayed on university website www.jau.in on **18/07/2013** and the final list will be display on **30/07/2013**.
- vi.** Eligible applicants are requested to remain present for **Written Test, Group Discussion, and Personal Interview on 01-02/08/2013 at 9.00 am** at Post Graduate Institute of Agri-Business Management, JAU, Junagadh.
- vii.** Display of merit of qualified students for counseling on **02/08/13 (afternoon)**.
- viii.** The counseling will be on **03/08/2013 at 9:00 am** Post Graduate Institute of Agri-Business Management, JAU, Junagadh.
- ix.** No separate call letter will be issued.

B) PREPARATION OF MERIT LISTS AND COUNSELING SCHEDULE

- i.** The selection of the candidate for the admission will be on the basis of 50 % marks obtained in the entrance test, GD & PI and 50 % marks of the last graduation degree obtained.
- ii.** In the event of equal score resulting into tie for admission, the PG Dean shall decide objectively on the basis of inter score in Bachelor Degree Examination, PI and counseling in that order and his decision shall be final and binding.
- iii.** The category wise final merit list of candidates will be displayed on Notice Board of the Post Graduate Institute of Agri-Business Management, JAU, Junagadh.
- iv.** The admission is given to Agriculture and Allied Science graduates on priority basis, the remaining vacant seats of state quota (free and payment seats) will be filled up by the students having graduate degree in Bio-science, Life Science, B.B.A., B.Com , B.R.S. or BE on the merit basis.

- v. If the free seats remain vacant after counseling of the students of Gujarat domicile in MBA (Agri-Business), the vacant seats shall be filled upon the basis of merit by the students of out states with norms of payments seats basis within the intake capacity.

C) DOCUMENTS TO BE PRODUCED FOR COUNSELING AND ALLOTMENT OF SEATS

The candidates should bring the following documents in original along with their attested photocopies:

- i. School Leaving Certificate
- ii. Mark sheets of 10th (SSC), 11th and 12th Std (HSC) or equivalent examination.
- iii. Final semester/year mark sheet of graduation programme. Semester/year wise mark sheets and transcript are also needed for verification.
- iv. Provisional Passing Certificate/ Provisional Degree Certificate/ Degree Certificate.
- v. The candidate who has applied against any reservation quota will have to produce Caste Certificate along with all necessary original documents issued by competent authorities.
- vi. SEBC candidates have to bring Non-Creamy Layer Certificate of the current year from competent authority, otherwise he/she will not be considered against SEBC reserved category.
- vii. A physically handicap candidate have to submit the certificate of the Civil Surgeon/Medical Superintendent of the Govt. Hospital.
- viii. The candidate will have to pay fees in cash and submit original documents for confirmation of admission immediately after allocation of seat on the day of counseling.

23. IMPORTANT INSTRUCTIONS FOR THE APPLICANTS

- i. The applicant should read advertisement and information bulletin carefully before filling up the application form.
- ii. All entries in the application form must be made legible by the candidate himself in his/her own handwriting. Incomplete application will not be considered.
- iii. The medium of instruction is English.
- iv. In case of need, the university, may add or modify the rules/guidelines/instructions given in this bulletin which shall be binding on all the concerned.
- v. The final eligibility will be checked at the time of counseling and admission. The acceptance of application form does not confirm eligibility of the candidate.
- vi. At the time of counseling and allotment of seats, candidates are required to bring all relevant original documents and required fees in cash. Candidate will also have to deposit the original documents if he/she is admitted.
- vii. Migration certificate in case of student belonging to other universities should provide within one month after admission.
- viii. In case, due to unavoidable and unforeseen circumstances, it becomes necessary to make any changes in the schedule, the same will be notified on the website of Junagadh Agricultural University “www.jau.in” and on the notice board. Therefore, candidates are requested to see the website or the notice board periodically.
- ix. In the matter of grievance of the candidate, he/she may submit the same to the PG Dean, whose decision shall be final and binding.