

UNIVERSITY MANAGEMENT AND ADMINISTRATION

2.1 University Set-Up

The University set-up consists of Chancellor, Vice Chancellor, Board of Management, Academic Council and Faculties of Agriculture, Agricultural Engineering & Technology, Fisheries Science, Veterinary Science & Animal Husbandry, Agri-Business Management, Home Science, Horticulture and Post Graduate Studies with their Boards of Studies. Hon'ble Governor Shri of Gujarat State is the Chancellor of the University. The Vice Chancellor is the Principal Executive and Academic Officer of the University and Ex-Officio Chairman of Board of Management, Academic Council, Research Council and Extension Education Council. During the period under report, Dr. N.C. Patel worked as Vice Chancellor of the Junagadh Agricultural University.

The Gujarat Agricultural University bifurcated into four universities on the basis of agro-climatic conditions representing Saurashtra, Middle Gujarat, South Gujarat and North Gujarat regions. Junagadh Agricultural University comprises Junagadh, Gir-Somnath, Rajkot, Morbi, Jamnagar, Devbhumi Dwarka, Surendranagar, Bhavnagar, Amreli and Porbandar districts of Saurashtra region. This University is looked after by the Vice Chancellor who co-ordinates all the education, research and extension education activities.

The University has implemented the principle of decentralization of powers in order to run the administration smoothly and efficiently. Administrative as well as financial powers have been delegated to various Heads of Units and Sub-Units located at different places in the University. The administrative structure is evolved in such a way that coordination and integration of education, research and extension education at all levels are well maintained.

2.2 University Authorities

Following authorities were functioning under the provisions of Section-17 of the Gujarat Agricultural Universities Act-2004 during the year under report.

1. The Board of Management
2. The Academic Council
3. The Faculties and Board of Studies of
 - 3.1) Agriculture
 - 3.2) Agricultural Engineering & Technology
 - 3.3) Fisheries Science
 - 3.4) Veterinary Science & Animal Husbandry
 - 3.5) Post Graduate Studies
 - 3.6) Faculty of Home Science & Nutrition
 - 3.7) Faculty of Horticulture
 - 3.8) Faculty of Agri-Business Management
4. Research Council
5. Extension Education Council

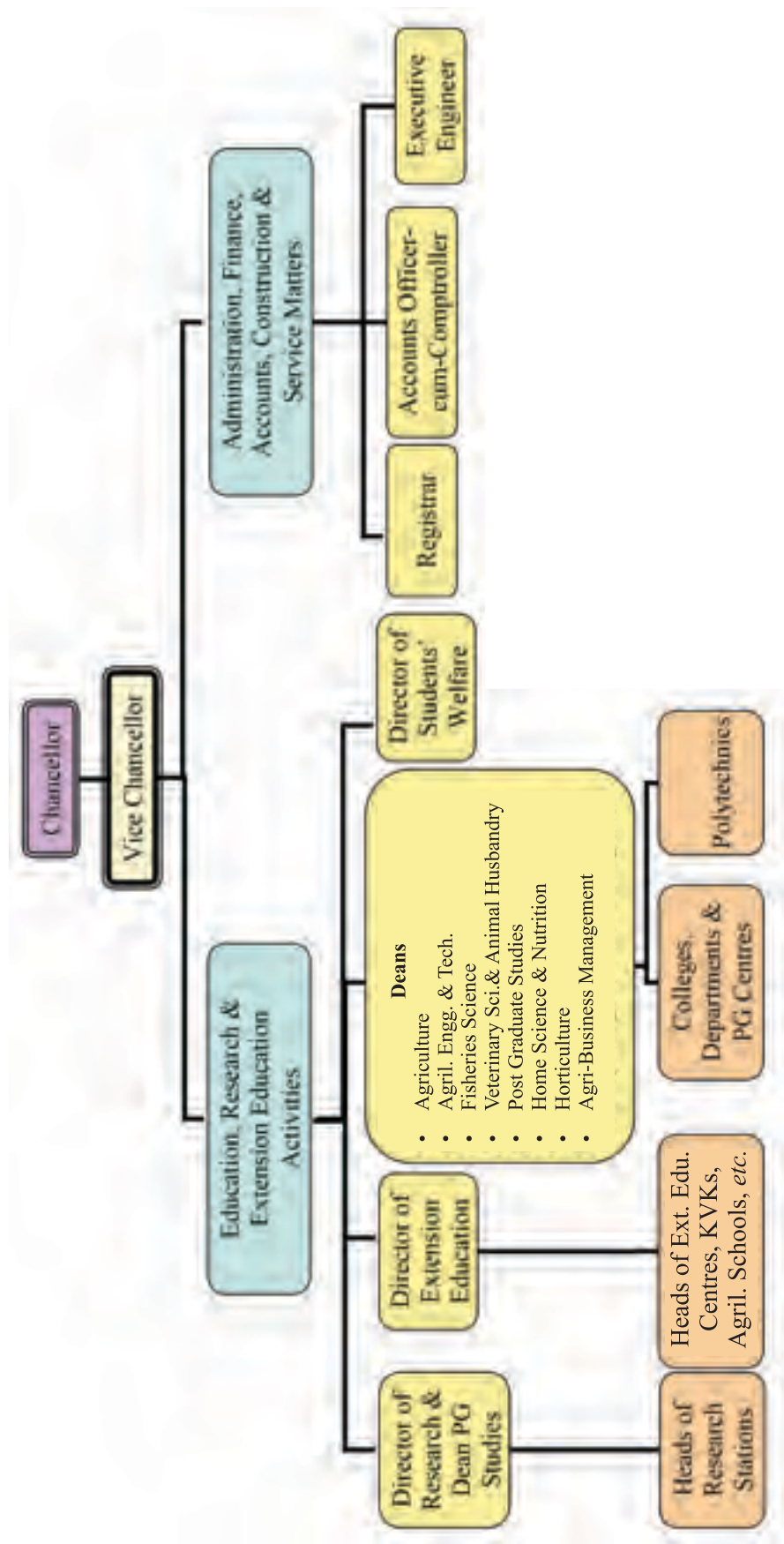


During the year under report, the following were officers of the University.

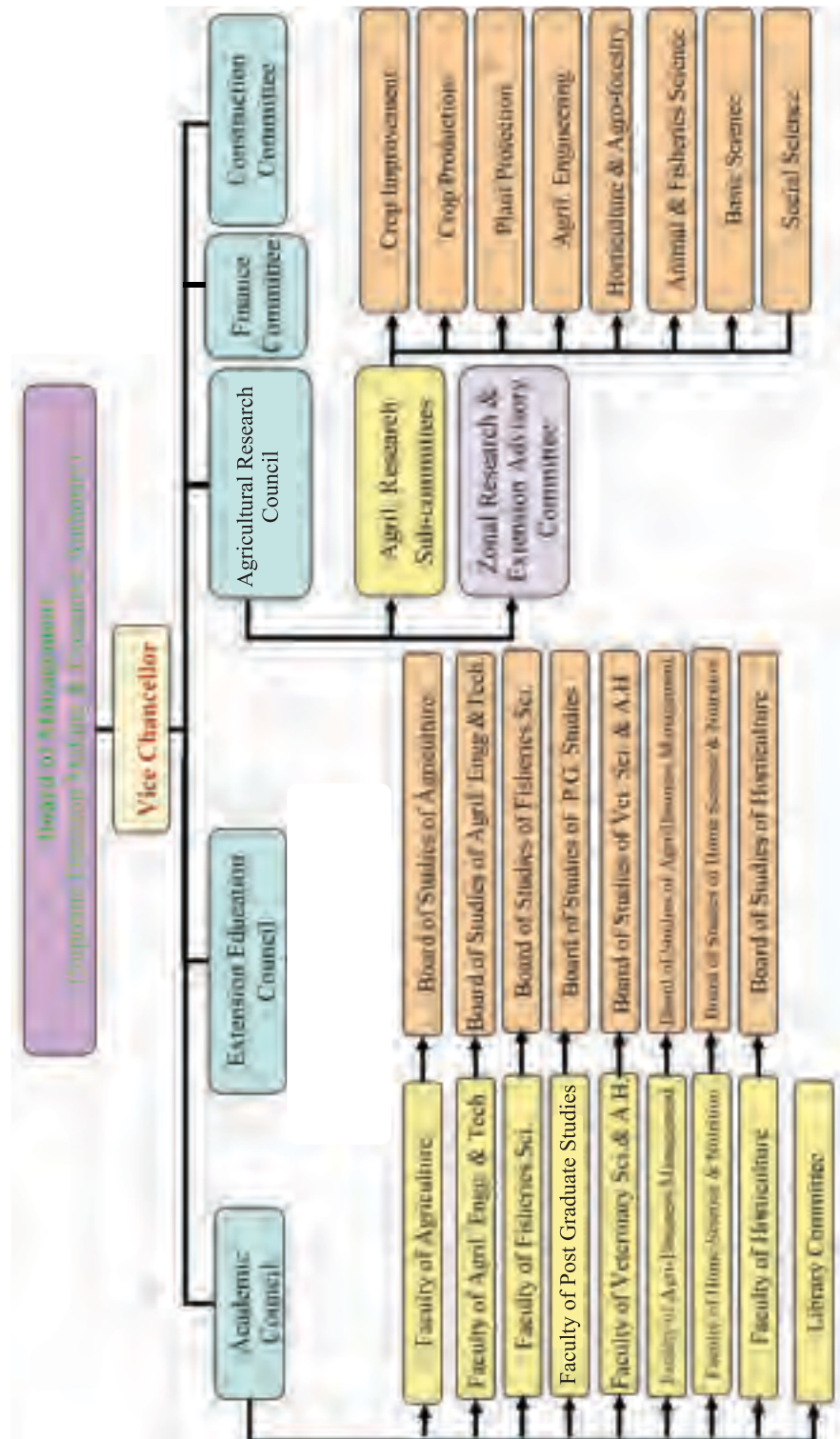
No	Name	Designation	Period	
			From	To
1.	Dr. Shrimati Kamala	Chancellor	01.04.2013	Continue
2.	Dr.N.C. Patel	Vice-Chancellor	01.04.2013	Continue
3.	Dr. K.B. Jadeja	I/c. Registrar	01.04.2013	Continue
4.	Dr. C.J. Dangariya	Director Research and Dean of P.G. Studies	01.04.2013	Continue
5.	Dr. A.M. Parakhiya	Director of Extension Education	01.04.2013	Continue
6.	Shri. S.K. Jethani	Account Officer-Cum-Comptroller	01.04.2013	Continue
7.	Dr. P.V. Patel	I/c. Director of Students' Welfare	01.04.2013	Continue
8.	Dr. A.V. Barad	Dean, Agriculture Faculty	01.04.2013	Continue
9.	Dr. N.K. Gontia	Dean, Agricultural Engineering & Technology Faculty	01.04.2013	Continue
10.	Dr. A.Y. Desai	Dean, Fisheries Faculty	01.04.2013	Continue
11.	Dr. P.H. Vataliya	I/c Dean, Veterinary Faculty	01.04.2013	06.12.2013
	Dr. P.H. Tank	Dean, Veterinary Faculty	07.12.2013	Continue



ORGANIZATIONAL SET-UP



Organizational Chart and Decision Channel





1. The Board of Management

i) Constitution

The Board of Management is supreme decision making and executive authority of the University consisting of the following members, namely

Class-I Ex-officio Members

No.	Name	Designation
1.	Dr. N.C. Patel	The Vice Chancellor
2.	Shri. Raj Kumar	The Secretary to the Government of Gujarat, Agriculture & Co-operation Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary
3.	Shri. Nileshbhai Trivedi	The Secretary to the Government of Gujarat, Education Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary
4.	Shri. L. Chuango	The Secretary to the Government of Gujarat, Finance Department,
5.	Dr. B.R. Shah	The Director of Agriculture, Gujarat State
6.	Dr. A. J. Kachhiya Patel	The Director of Animal Husbandry, Gujarat State
7.	Dr. B. S. Patel	The Director of Horticulture, Gujarat State
8.	Dr. A. Y. Desai	One member nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Deans of Faculties

Class-II Ordinary Members

Five persons, not being officers, to be nominated as follows, namely

No.	Name	Designation
(a)	To be nominated by the State Government	
1.	Vacant	One member of the Gujarat Legislative Assembly
2.	Dr.P.R. Godhani	Two Agricultural Scientists having background of Agricultural Research or Education
3.	Dr. N.S.Radadiya	
4.	Shri. Virambhai Karavadra	One farmer
(b)		
5.	Dr. J.B. Mishra Director, DGR, Junagadh	One representative nominated by the Director General of Indian Council of Agricultural Research, New Delhi

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively of the Board of Management. The term of office of the nominated members is of three years.

The Board of Management is the principal executive autonomous authority of the University, which considers and reviews all the financial, administrative and academic matters of the

University. The Board is assisted by the Vice Chancellor, Academic Council, Board of Studies and Officers of the University in taking decisions and deciding policies.

ii) Meeting of the Board of Management

During the period under report, two regular meetings of the Board of Management were held.

No.	Meeting No.	Date	Place	Chairman
1.	Twenty-ninth	28.06.2013	Gandhinagar	Dr. N.C. Patel
2.	Thirtieth	27.09.2013	Junagadh	Dr. N.C. Patel
3.	Thirty-first	28.11.2013	Gandhinagar	Dr. N.C. Patel

2. The Academic Council

The academic council has the control and general regulation of, and be responsible for, maintenance of the standards of education, teaching and examinations of the University.

i) Constitution

The Academic Council consists of the following members, namely

- (1) The Vice Chancellor (Ex-officio) - Chairman
- (2) The Director of Research and Dean, Post Graduate Studies (Ex-officio)
- (3) The Deans of Faculties (Ex-officio)
- (4) The Director of Extension Education (Ex-officio)

- (5) Six members nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Heads of Departments of the Faculties and the Research Scientists of the University.

- (6) It may co-opt for such period as may be prescribed as its additional members not more than ten persons representing different disciplines of agriculture & allied sciences irrespective of whether they are connected with the University as its members, teachers or otherwise.

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively in the Academic Council. The term of office of the members of the Academic Council other than ex-officio members shall be of three years.





ii) Members of the Academic Council

List of Members attended various meetings of the Academic Council during the year 2013-14

No.	Name	Designation
1.	Dr. N.C. Patel	Vice Chancellor (Chairman)
Director	2. Dr. C.J. Dangaria	Director of Research & Dean, PG Studies
	3. Dr. A.M. Parakhia	Director of Extension Education
Dean	4. Dr. A.V. Barad	Dean, Agriculture Faculty
	5. Dr. N.K. Gontia	Dean, Agril. Engg. & Tech. Faculty
	6. Dr. A.Y. Desai	Dean, Fisheries Science Faculty
	7. Dr. P.H. Vataliya Dr. P.H. Tank	I/c. Dean, Veterinary Science & A.H. Faculty (Against the post) Dean, Veterinary Science & A.H. Faculty
	8. Dr. K.A. Khunt	Principal, Post Graduate Institute of Agri-Business Management
HOD/Research Scientist	9. Dr. R.L. Shiyani Dr. C.K. Mandavia	Professor & Head, Agril. Economics Professor & Head, Genetics & Plant Breeding
	10. Dr. R. Subbaiah	Professor & Head, Soil & Water Engineering
	11. Dr. B.A. Golakiya Dr. B.K. Sagaraka	Professor & Head, Bio Chemistry Professor & Head, Agronomy
	12. Dr. K.L. Dobariya Dr. M.A. Vaddoria	Research Scientist, Oilseeds Research Scientist, Onion-Garlic
	13. Dr. B.A. Monpara Dr. P.K. Kapdia	Research Scientist, Agril. Research Station Research Scientist, Horticulture
	14. Dr. P.H. Vataliya Dr. P.U. Gajbhiye	Professor & Head, Bio Chemistry & Physiology (Vet.) Research Scientist, A.G.B.
Co-opted members	15. Dr. P.V. Patel	Director of Students' Welfare
	16. Dr. H.J. Vyas	Rtd. Director of Research, Junagadh Agricultural University
	17. Dr. V.M. Mehta	Rtd. Principal, College of Vet. Sci. & A.H.(GAU), Anand
	18. Dr. Mahesh Shrimali	Senior Barley Breeder, Jaipur
	19. Dr. P.R. Godhani	Rtd. Professor(GAU), Botany
	20. Dr. K.S. Patel	Rtd. Associate Director of Research(GAU)
	21. Shri Sharadbhai Patel	Managing Director, ASPEE, Mumbai
	22. Dr. R.K. Jain	Principal, ADIT, Vallabh Vidyanagar
	23. Dr. D.D. Malavia	Rtd. Principal, College of Agriculture, JAU, Junagadh
24.	Dr. K.B. Jadeja	Registrar (Secretary)

iii) Meeting of the Academic Council

Three meetings of the Academic Council were held during the period from 01.04.2013 to 31.03.2014 as under:

No.	Meeting No.	Place	Date
1.	Twenty-seventh	Conference Hall, Office of the Vice Chancellor, Junagadh	04.05.2013
2.	Twenty-eighth	Conference Hall, Office of the Vice Chancellor, Junagadh	22.08.2013
3.	Twenty-ninth	Conference Hall, Office of the Vice Chancellor, Junagadh	26.11.2013

3. Faculties

Section 23 of the GAUs Act-2004 provides that there shall be faculties of Agriculture and allied sciences and such other faculties as may be prescribed. Accordingly, Faculties of P.G. Studies, Agriculture, Agricultural Engineering & Technology, Fisheries Science, Veterinary Science & Animal Husbandry, Home Science & Nutrition, Horticulture and Agri-Business Management were constituted.

4. Board of Studies

Section 24 of the GAUs Act-2004 provides that there shall be a Board of Studies for every subject or group of subjects or as may be prescribed. Accordingly, the following Board of Studies were

constituted.

- 1) Board of Studies of Post Graduate Studies
- 2) Board of Studies of Agriculture
- 3) Board of Studies of Agricultural Engineering & Technology
- 4) Board of Studies of Fisheries Science
- 5) Board of Studies of Veterinary Science & Animal Husbandry
- 6) Board of Studies of Home Science & Nutrition
- 7) Board of Studies of Horticulture
- 8) Board of Studies of Agri-Business Management

During the year under report, five meetings of the Board of Studies of various faculties were held. The venue of the meeting, date, *etc.* were as under:

No.	Name of Board of Study	Meeting No.	Venue	Date
1.	Agriculture	Seventh	Junagadh	16.11.2013
2.	Agricultural Engineering & Technology	Seventh	Junagadh	16.11.2013
3.	Fisheries Science	Seventh	Junagadh	08.01.2014
4.	Veterinary Science & Animal Husbandry	Fifth	Junagadh	08.01.2014
5.	Post Graduate Studies	Ninth	Junagadh	25.06.2013

2.3 Reservation Policy

The Reservation policy is implemented in the university as per the Gujarat Government rules.

The Ratio of Direct Recruitment are as under. :

Scheduled Cast	Scheduled Tribe	Social & Educational Backward Class	Physical Handicap
07	15	27	03

The Ratio of Promotion :

Scheduled Cast	Scheduled Tribe
07	15

2.4 SC/ST Cell

The SC/ST Cell was established in Junagadh Agricultural University, Junagadh vide Office Order No. JAU/Reg/A.3.1/(8)2012/13242-13321/Junagadh Dated: 16.06.12 with the post of Chairman, Member Secretary and five members. Account Officer-cum-Comptroller was appointed as liaison officer. The

committee was reformed due to the retirement and deputation of the members Vide Office Order No. JAU/Reg./A-3.1/(8)2012/22846-925/Junagadh. Dt. 02/12/2013.

During the report period, five meetings of SC/ST Cell were held at Junagadh to discuss the

issues of SC/ST employees. One introductory meeting was held by the Registrar of the university for the SC/ST Cell members and members of *Karmachari Utkarsh Mandal* of the university. The Director of Students' Welfare, JAU organized one introductory meeting with the Members of SC/ST Cell and SC/ST students of the university during the report period.

2.5 Gender Committee(Uni. Level) / Internal Complain Committee

As per directives of The Gazette of India, Part II, Section - 1, No.18 dated. 23.04.2013, Ministry of Law and Justice & the Common Statutes for Agricultural Universities of Gujarat, the "Gender Committee (Uni. Level) / Internal Complain Committee" consisting following members was constituted at university level with the work of all the cases of sexual harassment of women at workplace (Prevention, Prohibition and Redressal) that could be referred by it and is empowered to recommend stern action against the guilty.

No.	Name	Designation	Address
1.	Dr. Chetanaben K. Mandavia	Chairperson / Presiding Officer	Professor and Head, Department of Genetics & Plant Breeding, College of Agriculture, J.A.U., Junagadh
2.	Dr. K. Ravikala	Member	Professor, College of Vet. Sci. & A.H., J.A.U., Junagadh
3.	Dr. P. R. Kanani	Member	Professor and Head, Dept. of Agril. Extension Education College of Agriculture, J.A.U., Junagadh
4.	Smt. Urmila P. Gameti	Member	Head Clerk, Office of the Registrar, J.A.U., Junagadh
5.	Head of Unit to which the case relates. In case involving the non-teaching employees, the Registrar or his nominee shall be the member.	Member	Concerned Head or Registrar as per the case.
6.	Smt. Shakuntalaben Yadav	Member	Principal, Kambaliya Kanya Vidhyalaya, Junagadh [Member- Gujarat Yoga & Sanskruti Gathan (Sanyog Trust), Junagadh]
7.	The topper student	Member	Office of the Principal & Dean, concerned faculty
8.	Smt. Jagruti D. Bhatt	Secretary	Asstt. Professor, PGIABM, J.A.U., Junagadh

2.6 Other University Level Committees

There are various university level committees (1) Construction Committee, (2) Quarters Allotment Committee, (3) Planning & Development Committee, (4) Library Committee (5) Anti-ragging Squad & Committee, (6) Sports & Cultural Committee, (7) NSS Advisory Committee, (8) Hostel Supervisory Committee, (9) WTO Cell, (10) Purchase Committee, (11) Committee for Promoting

Welfare of the employees of the University, (12) Finance Committee, (13) Joint Consultative committee for the Non-Teaching Employees of the University.

These committees/sub-committees provide basis for decision making by the Academic Council / Board of Management.